

PRESS HARD - YOU ARE MAKING 5 COPIES

ORDER FORM FOR OUTBOUND MATERIAL HANDLING SERVICES - NOT NEGOTIABLE

INSTRUCTIONS:

MUST BE LEGIBLY PRINTED IN INK. COMPLETE ALL SHADED AREAS. RETURN COMPLETED AGREEMENT TO SERVICE CENTER WHEN MATERIALS ARE PACKED AND READY FOR SHIPMENT.

Received (Date/Time) _____	NUMBER OF SEPARATE SHIPMENTS IN BOOTH: 1 2 3 4 OR MORE	
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FROM:

Exhibiting Company Name _____ Booth No. _____
 Shipping Location (Exhibit Facility) _____ City _____ State _____
 Name of Event _____ Date Prepared _____

GES EXPOSITION SERVICES, INC. ("GES") ASSUMES NO RESPONSIBILITY FOR SHIPMENTS LEFT IN BOOTH BY EXHIBITOR. ALL MATERIALS ARE SUBJECT TO FINAL COUNT AND CORRECTION AT TIME OF ACTUAL REMOVAL FROM BOOTH. EXHIBITOR HEREBY DESIGNATES AND AUTHORIZES GES 1) TO MOVE ITS MATERIALS FROM BOOTH TO THE POINT OF LOADING ONTO REQUESTED CARRIER AND 2) TO TENDER SHIPMENTS TO CARRIER. GES RESERVES THE RIGHT TO REROUTE ANY OUTGOING SHIPMENT VIA AN ALTERNATE CARRIER IN THE EVENT THE REQUESTED CARRIER FAILS TO PICK UP THE SHIPMENT BY ESTABLISHED CARRIER CHECK-IN DEADLINE. GES ASSUMES NO RESPONSIBILITY FOR MISDIRECTED SHIPMENTS AS A RESULT OF OLD SHIPPING LABELS WHICH REMAIN ON CONTAINERS. IT IS EXHIBITOR'S RESPONSIBILITY TO PROPERLY DESCRIBE MATERIALS INCLUDING HAZARDOUS MATERIALS LISTED BELOW. EXHIBITOR IS RESPONSIBLE TO DECLARE ALL HAZARDOUS MATERIAL AND ABIDE BY FEDERAL, STATE AND LOCAL LAWS.

This Block Marked (Even if Deferred 3-5 Days)

TO:

Consigned to (Ship to) _____
 Attention _____
 Destination (Street Address) _____
 City _____ State _____ Zip _____

METHOD:

Air Freight (specify level of service: next day 2nd day deferred)
 Motor Freight Van Line Other

Must Write "Transit Air Cargo" Here

CARRIER: Transit Air Cargo

STOP! YOU MUST READ THE BACK OF THIS FORM BEFORE GOING ANY FURTHER.....
 I HAVE READ THE TERMS AND CONDITIONS SET FORTH ON THE BACK OF THIS FORM AND I UNDERSTAND THE CONTENTS THEREOF. I HAVE THE AUTHORITY TO BIND THE ABOVE-REFERENCED EXHIBITING COMPANY, WHICH HEREBY ACCEPTS THE TERMS AND CONDITIONS SET FORTH ON BOTH SIDES OF THIS FORM.

PRINT NAME: _____ DATE: _____
 *** SIGNATURE: _____

CHECKER	HAZARDOUS MATERIAL	No. OF PIECES	KIND OF PACKAGE, DESCRIPTION OF ARTICLES, SPECIAL MARKS AND EXCEPTIONS (PROPERLY DESCRIBE AND LABEL HAZARDOUS MATERIALS)	WEIGHT (Sub. to Cor.)
			Crates (Wooden) Exhibition Material KD	
			Cartons (Cardboard)	
			Fiber Cases/Trunks	
			Skids/Pallets	
			Carpets (Color _____)	
			Padded Display	
			Machines	
			Miscellaneous (need description)	
			TOTAL	

GES Exposition Services

will not be responsible for any shipping or associated charges.

Special Handling

Description
CHECKER SIGNATURE
TRAILER NO.
DATE LOADED
TIME LOADED

HAZARDOUS MATERIALS RESPONSE NUMBER

The agreed or declared value of the property is hereby specifically stated by Exhibitor to be not exceeding _____. This is to certify that the above named articles are property described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable government regulations.

BILL FREIGHT CHARGES TO: Exhibitor _____ Attention _____	
Permanent Address of Exhibitor: Street _____	
City _____	State _____ Zip _____
Exhibitor (Signature) _____	Received in apparent good order, except as noted: Carrier Name _____ Date _____
Exhibitor (Print Name) _____	Agent/Driver (Signature) _____
Telephone No. (_____) _____	Agent/Driver (Print) _____
Fax No. (_____) _____	

This form must be signed by the Exhibitor and agent of carrier.

THIS IS NOT A BILL OF LADING



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PRO LABEL HERE